

**ORDER 01-01062025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Patricia Mador and Benjamin Weisner, of Auburn, be and hereby are appointed to serve on the 9-1-1 Committee for a two year term that ends 12/31/2026.

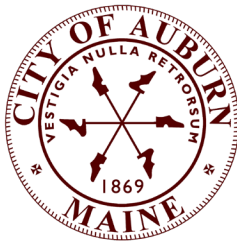
Passed 01/06/25, 5-0 (Milks & Weisner absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 02-01062025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Stanley Harmon be and hereby is appointed to serve on the Age Friendly Community Committee for an unexpired term ending June 1, 2027.

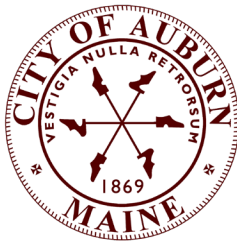
Passed 01/06/25, 5-0 (Milks & Weisner absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 03-01062025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby sets the time for opening the polls for all 2025 Auburn elections to be 7:00 AM.

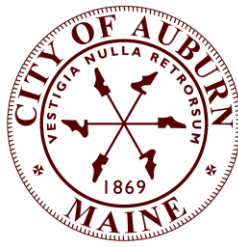
Passed 01/06/25, 5-0 (Milks & Weisner absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 04- 01062025**

# City Council Order

## **Reappropriating Unspent Proceeds from the City's 2023 and 2024 General Obligation Bonds**

WHEREAS, the City of Auburn previously issued its 2023 and 2024 General Obligation Bonds (the "Prior Bonds") pursuant to City Council Order No. 58-05012023 and Order No. 82-06032024; and

WHEREAS, the City Council desires to reallocate unspent proceeds of the Prior Bonds for the purposes specified below;

NOW, THEREFORE, by the City Council of the City of Auburn, be it hereby ORDERED:

THAT unspent proceeds of the Prior Bonds are appropriated and reappropriated for the following purposes:

- Up to \$85,000 of unspent proceeds from the City's FY24 General Obligation Bonds are hereby reallocated to finance a portion of the City's fleet vehicle purchase; and
- Up to \$85,000 of unspent proceeds from the City's FY23 General Obligation Bonds are hereby reallocated to finance a portion of the emergency repair of North River Road.

THAT the City's Finance Director / Treasurer be, and hereby is, authorized and empowered in the name and on behalf of the City, to do or cause to be done all such acts and things, and to execute and deliver, all such financing documents, certificates, and other documents as may be necessary or advisable, with the advice of counsel for the City, to carry out the provisions of this Order, as may be necessary or desirable.

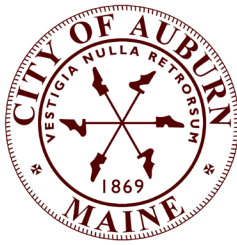
Passed first reading 1/6/25, 5-0  
(Weisner, Milks absent)  
Passed second reading/public hearing  
1/21/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Adam R. Platz**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 05-01062025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Manager is hereby authorized and directed to execute all necessary processes and documents to transfer the properties located at **143 Hampshire Street (Parcel ID 250-311)**, **1 Gamage Avenue (Parcel ID 250-310)**, and **5 Gamage Avenue (Parcel ID 250-309)** to the **Auburn Housing Authority** or an entity under their control, for the purpose of developing a **Housing First project**, contingent upon the award of funding from the **Maine State Housing Authority** to support a **Housing First Development** in Auburn.

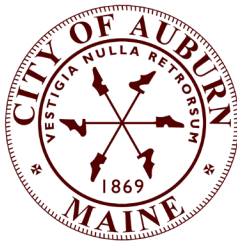
Passed 01/06/25, 5-0 (Milks & Weisner absent).

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 06-01062025**

# City Council Order

**ADDED 01/06/25**

**IN CITY COUNCIL**

**ORDERED**, that the City Manager evaluate the current situation for the provision of emergency warming shelters to ascertain if additional sites are needed and make recommendations to the City Council.

Motion to suspend the rules to add to the 01/06/25 agenda (Gerry, Walker), passed 5-0 (Milks and Weisner absent).

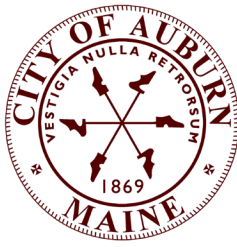
Passed 01/06/25, 5-0 (Milks and Weisner absent).

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**Richard S. Whiting**, Ward One  
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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 07-01212025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Brian Cullen be and hereby is appointed to the City's Sustainability and Natural Resources Board (SNRB), representing the Sustainability Working Group, for a term that expires April 1, 2027.

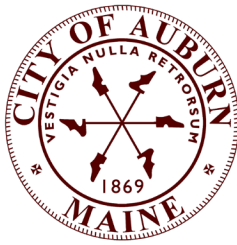
Passed 1/21/25, 7-0.

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 08-020325**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Maureen Hopkins be and hereby is appointed to the Planning Board (Member) for a term that expires 1/1/2028, as nominated by the Appointment Committee.

Passed 2/3/25, 4-3 (Milks, Weisner, Walker).

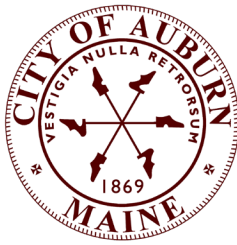
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**Richard S. Whiting**, Ward One  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 09-020325**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby authorizes the Finance Director to encumber funds for a Fire apparatus purchase within the general fund, until the monies are secured through bonding or other funding source as determined in the CIP plan for the fiscal year the payment is due. At which point, the expense will be made from the determined source and unencumbered from the general fund.

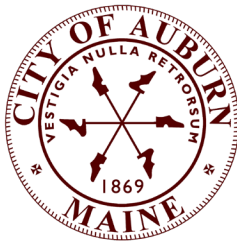
Passed 2/3/25, 7-0.

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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 10-02182025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Katherine Truitt be and hereby is appointed to the Complete Streets Committee for a term that expires December 31, 2026, as nominated by the Appointment Committee.

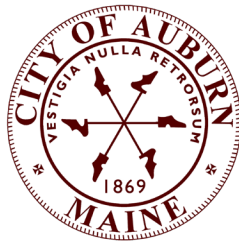
Passed 2/18/25, 6-1 (Milks)

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**Richard S. Whiting**, Ward One  
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**Leroy G. Walker, Sr.**, Ward Five  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 11-02182025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Bruce Rioux be and hereby is appointed to the Auburn Water District Board of Trustees for an unexpired term that expires March 1, 2027, as nominated by the Appointment Committee.

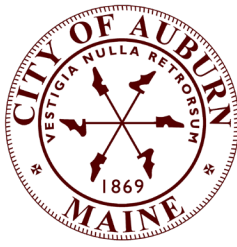
Passed 2/18/25, 6-1 (Milks)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 12-02182025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Timothy Simpson be and hereby is appointed to the Auburn Water District Board of Trustees for a term that expires March 1, 2029, as nominated by the Appointment Committee.

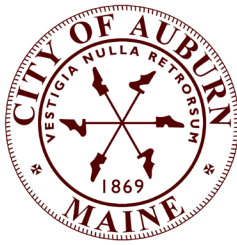
Passed 2/18/25, 6-1 (Milks)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 13-02182025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Robert (Bob) Cavanagh be and hereby is appointed to the Auburn Water District Board of Trustees for a term that expires March 1, 2029, as nominated by the Appointment Committee.

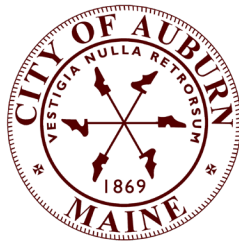
Passed 2/18/25, 6-1 (Milks)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 14-02182025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Graca Muzela be and hereby is appointed to the Auburn Sewerage District Board of Trustees for an unexpired term that expires March 1, 2028, as nominated by the Appointment Committee.

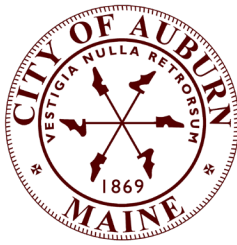
Passed 2/18/25, 6-1 (Milks)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 15-02182025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Denis Bergeron be and hereby is appointed to the Auburn Sewerage District Board of Trustees for a term that expires March 1, 2029, as nominated by the Appointment Committee.

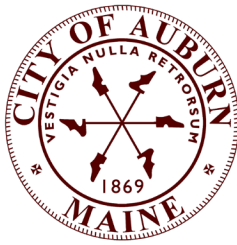
Passed 2/18/25, 6-1 (Milks)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 16-02182025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that David Griswold be and hereby is appointed to the Sustainability & Natural Resource Management Board (SNRB), representing the Community Forest Working Group (LACFB), for a term that expires April 1, 2028.

Passed 2/18/25, 6-1 (Milks)

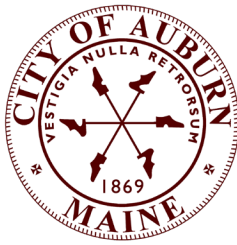
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**Richard S. Whiting**, Ward One  
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**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 17-02182025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby accepts the final report of the Mayor's ad-hoc Committee on Homelessness, as presented.

Passed 2/18/25, 7-0

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



ORDER 18-02182025

# City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the poverty abatement, case # PA 2025-001 in the amount of \$3,133.91.

**City Councilor**

Richard S. Whiting, Ward 1

Timothy M. Cowan, Ward 2

Stephen G. Milks, Ward 3

Benjamin J. Weisner, Ward 4

Leroy G. Walker, Sr., Ward 5

Belinda A. Gerry, At-large

Adam R. Platz, At-large

**Signature**

*[Signature of Richard S. Whiting]*

*[Signature of Timothy M. Cowan]*

*[Signature of Stephen G. Milks]*

*[Signature of Benjamin J. Weisner]*

*[Signature of Leroy G. Walker, Sr.]*

*[Signature of Belinda A. Gerry]*

*[Signature of Adam R. Platz]*

**A TRUE COPY ATTEST**

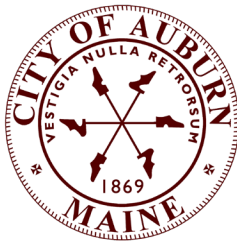
*[Signature of City Clerk]*  
**CITY CLERK**

*passed 2/18/25, 7-0.*

Richard S. Whiting, Ward One  
Benjamin J. Weisner, Ward Four  
Belinda A. Gerry, At Large

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Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three  
Adam R. Platz, At Large  
Phillip L. Crowell, Jr., City Manager



**ORDER 19-03032025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, authorizing the Finance Director to execute an agreement with the Auburn Lewiston Municipal Airport to refinance the outstanding principal on the Hangar #5 loan for 20 years at zero percent interest.

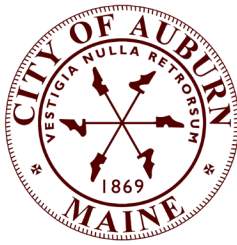
Passed 3/3/25, 6-0 (Cowan absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 20-03032025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby authorizes the City Clerk to consolidate to one polling place (Auburn Hall, 60 Court Street) for the School Budget Validation Referendum scheduled to be held on Tuesday, June 10, 2025.

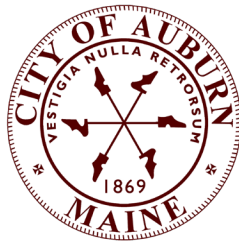
Passed 3/3/25, 6-0 (Cowan absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 21-03032025**

# City Council Order

## IN CITY COUNCIL

**ORDERED** that the City Manager is hereby directed to execute all necessary closing documents, including but not limited to deeds, title affidavits, settlement statements, and any other required paperwork, to complete the sale of the properties located at 15 Academy Street (Parcel ID 230-132) and 261 Main Street (Parcel ID 231-004), as negotiated in the Purchase and Sale Agreement authorized by Order 167-12192022.

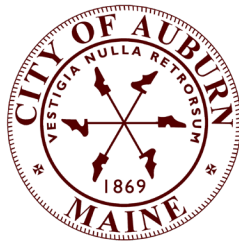
Passed 3/3/25, 5-1-0 (Milks  
abstained; Cowan absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

**WHEREAS**, pursuant to Order 119-09052023 (the “Bond Referendum Order”), the City Council submitted a referendum question to the voters of the City of Auburn to see if they would authorize the issuance of the City’s general obligation bonds (and notes in anticipation thereof) in the principal amount not to exceed \$45,000,000 to finance a new public safety facility to house the headquarters of the City’s Police Department and Fire Department (referred to herein as the “Public Safety Building Project”);

**WHEREAS**, pursuant to Order 131-10162023 (the “Supplemental Order”), the City Council supplemented the Board Referendum Order to hold a public hearing with respect to the Public Safety Building Project and the bonds prior to the referendum vote, and to establish certain details of the bonds if approved by the voters;

**WHEREAS**, on November 7, 2023, the voters of Auburn approved the referendum question to authorize issuance of general obligation bonds (and notes in anticipation thereof) in the principal amount not to exceed \$45,000,000 to fund construction of the Public Safety Building Project;

**WHEREAS**, the Mayor’s Ad-Hoc Public Safety Building Committee has begun its work toward making recommendations to the City’s Office of Facilities and Energy for the hiring of a Design Team and Construction Manager for the Public Safety Building Project;

**WHEREAS**, City staff will be working with the selected Design Team and Construction Manager to determine the final design and costs of the Public Safety Facility; and

**WHEREAS**, the City Council desires to approve the final design and costs of the Public Safety Building Project following completion of the work by City staff;

**NOW, THEREFORE**, be it hereby ordered by the Auburn City Council, as follows:

**THAT**, prior to commencement of construction of the Public Safety Building Project, City Staff shall submit the final design and projected costs of the Public Safety Building Project to the City Council for approval, and

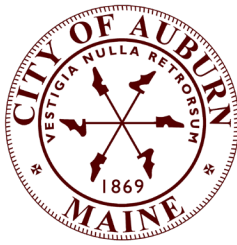
**THAT** the final design and costs of the Public Safety Building Project shall be generally consistent with the proposed conceptual design presented to Auburn voters prior to the referendum on November 7, 2023, and that the bonds issued for the project shall not exceed the principal amount of \$45,000,000 approved by Auburn voters.

Passed 3/3/25, 6-0  
(Cowan absent).

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 23-03172025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the City Council hereby appoints Bilal Hussein to serve on the Planning Board, Associate Member, for the unexpired term ending 1/1/2026, as nominated by the Appointment Committee.

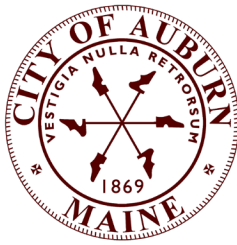
Passed 5-0, 3/17/25.

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**Jeffrey D. Harmon**, Mayor

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 24-03172025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the City Council hereby appoints Elisabeth Collier to serve on the Board of Assessment Review for a term ending 4/1/2028, as nominated by the Appointment Committee.

Passed 5-0, 3/17/25.

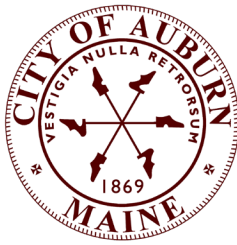
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**Jeffrey D. Harmon**, Mayor

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 25-03172025**

# City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Jennifer Edwards as Local Health Officer with a term expiring 4/4/2028.

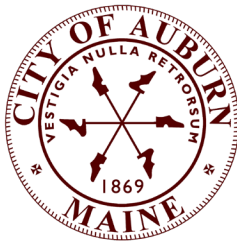
Passed 5-0, 3/17/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 26-03172025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, the City Council hereby approves the temporary liquor license for an Incorporated Civic Organization for the Auburn Lobster Festival on May 17, 2025; Auburn Blues & Brews on September 6, 2025; and New Year's Auburn on December 31, 2025.

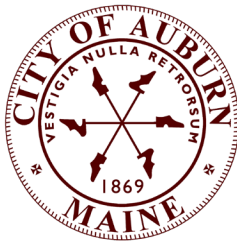
Passed 5-0, 3/17/25.

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**Richard S. Whiting**, Ward One  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 27-03172025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the Auburn City Council approve the omission of sidewalks in the Loring Avenue street reconstruction design.

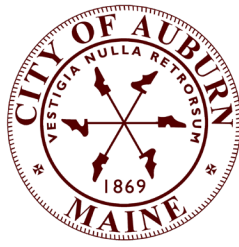
Passed 5-0, 3/17/25.

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 28-03172025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council and School Committee hereby adopts the Joint Purchasing Policy as revised.

Passed 5-0, 3/17/25.  
Passed 7-0, 6/2/25.

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 29-03172025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby adopts a written decision to immediately remove Daniel Bilodeau from the Auburn Water District Board of Trustees, for cause, after notice and hearing.

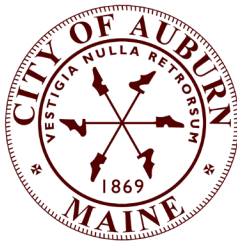
Passed 5-0, 3/17/2025.

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**Richard S. Whiting**, Ward One  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 30-04072025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that Cliff Greim be appointed to serve on the Lewiston Auburn Railroad Corporation for the unexpired term (April 2025 through April 2027).

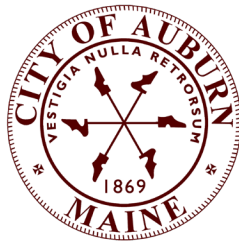
Passed 7-0, 4/7/25.

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**Richard S. Whiting**, Ward One  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 31-04072025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that Jonathan LaBonté be appointed to serve on the Lewiston Auburn Railroad Corporation for a three year term (April 2025 through April 2028).

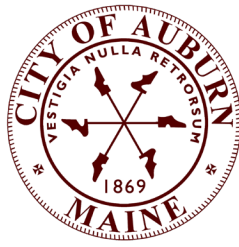
Passed 7-0, 4/7/25.

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**Richard S. Whiting**, Ward One  
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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 32-04072025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the Auburn City Council hereby authorizes Jonathan LaBonte to vote the shares held by any shareholder for the Lewiston Auburn Railroad Company.

Passed 7-0, 4/7/25.

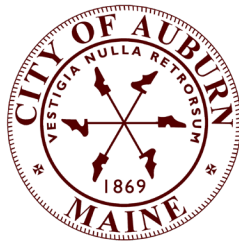
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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 33-04072025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby gives the Finance Director authority to sign over as a donation, a 2019 Ford Explorer vehicle VIN 1FM5K8AR9KGB44275 to the Law Enforcement Program at the Lewiston Regional Technical Center.

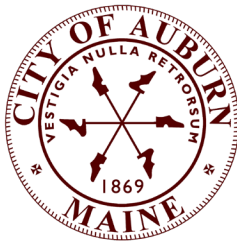
Passed 7-0, 4/7/25.

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**Richard S. Whiting**, Ward One  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 34-04072025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the Annual Reports to the Maine State Housing Authority for the Tax Year April 1, 2024 – March 31, 2025, and authorizes the City Manager to sign the annual reports for Affordable Housing Tax Increment Financing Districts, # 16 (Webster School), #21 (477 Minot Ave), and #22 (48 Hampshire Street), as provided by Business and Community Development Staff.

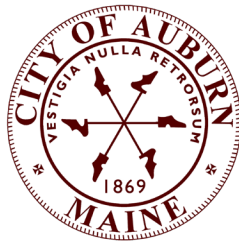
Passed 7-0, 4/7/25.

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**Richard S. Whiting**, Ward One  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 35-04222025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, the City Council hereby approves the fee waiver request from the Exchange Club of Auburn for the Auburn Lobster Festival on May 17, 2025.

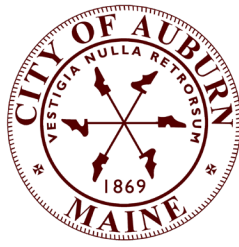
Passed 4/22/25, 6-0  
(Weisner absent).

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**Benjamin J. Weisner**, Ward Four  
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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 36-04222025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, the City Council hereby approves the fee waiver request from Auburn Suburban for the operation of the concessions stand for the 2025 season (April 2025-July 2025).

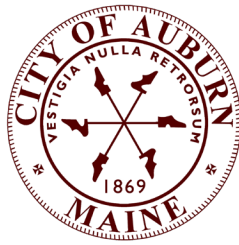
Passed 4/22/25, 6-0 (Weisner absent).

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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 37-04222025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, the City Council hereby appoints David Lyon to the Auburn Water District Board of Trustees for an unexpired term ending March 1, 2026, as recommended by the Appointment Committee.

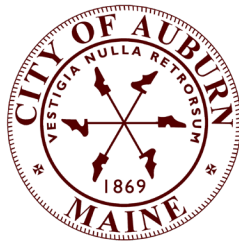
Passed 4/22/25, 6-0 (Weisner absent).

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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 38-04222025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, the City Council hereby appoints Craig Phillips to the Auburn Housing Authority for an unexpired term ending October 1, 2029, as recommended by the Appointment Committee.

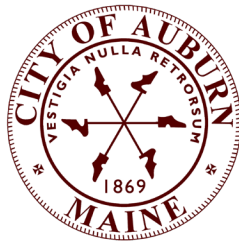
Passed 4/22/25, 6-0  
(Weisner absent).

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 39-04222025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, the City Council hereby appoints Evan Cyr to the Zoning Board of Appeals, Member, for a term expiring May 1, 2028, as recommended by the Appointment Committee.

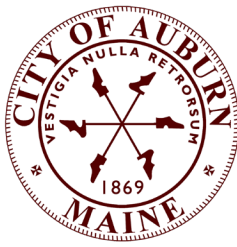
Passed 4/22/25, 6-0 (Weisner absent).

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

### ORDER - AUTHORIZING ISSUANCE OF GENERAL OBLIGATION BONDS AND A TAX LEVY THEREFOR

Following a public hearing duly called and held as required by Article 8, Section 8.13 of the City Charter, **by the Auburn City Council BE IT ORDERED:**

THAT, pursuant to Title 30-A, §5772 of the Maine Revised Statutes, as amended, the City Charter, as amended, and all other authority thereto enabling, there is hereby authorized the issue and sale of the City's general obligation bonds (the "Bonds") and notes in anticipation thereof (the "Notes"), in the principal amount not to exceed \$11,762,700, the proceeds of which, including original issue premium, if any, and investment earnings thereon, are hereby appropriated to finance the capital equipment and capital improvements listed in Schedule 1 hereto (including costs of issuance for the Bonds)(the "Projects"), all constituting a part of the City's FY26 Capital Improvement Program.

THAT the Bonds and Notes shall be signed by the manual or facsimile signatures of the City's Finance Director and its Treasurer (provided that at least one of such signatures shall be a manual signature), attested by the City Clerk under the seal of the City.

THAT the Finance Director is hereby authorized, in the name of and on behalf of the City, to establish, determine and approve the time of the sale, award and settlement of the Bonds and Notes, which may be issued at one time or from time to time, through a public offering or a private placement, on a competitive or negotiated basis, in serial form or as term bonds, or some combination of any of the foregoing, such establishment, determination and approval to be conclusively evidenced by the execution thereof.

THAT the Finance Director is hereby authorized, in the name of and on behalf of the City, to establish, determine and approve the date, form, denominations, interest rates, maturities (not to exceed the maximum term authorized by law), provisions for early redemption, and all other details of such Bonds and Notes, such establishment, determination and approval to be conclusively evidenced by the execution thereof.

THAT to the extent not payable from other funds, each year that any of the Bonds remain outstanding, the City shall levy a tax in an amount sufficient to pay the annual installment of principal and the annual interest on such Bonds.

THAT the Finance Director is hereby authorized, in the name of and on behalf of the City, to do or cause to be done all such acts and things necessary and expedient in respect in connection with the financing of the Projects and the issuance the Bonds and Notes, and the investment of the proceeds thereof, including to select a financial advisor, underwriter, or paying agent/registrar with respects to the Bonds and Notes, and to execute, deliver and approve all agreements, investment agreements, bond purchase agreements, preliminary and final official statements or other offering documents, escrow agreements, continuing disclosure agreements, tax compliance agreements, or arbitrage certificates, and all other closing certificates and documents (collectively referred to as the "Bond Documents"), which Bond Documents

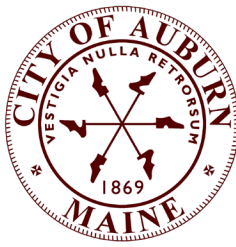
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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

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**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





## City Council Order

may be in such form and contain such terms, conditions and provisions including, without limitation, the waiving of the City's sovereign or governmental immunity with respect to the enforceability of any of the forgoing, which waiver of sovereign or governmental immunity is hereby authorized, confirmed and approved, as the Finance Director shall establish, determine and approve, such establishment, determination and approval to be conclusively evidenced by the execution thereof.

THAT to the extent the Bonds or Notes are issues on a tax-exempt basis, the Finance Director is hereby authorized, in the name of and on behalf of the City:

- To covenant, agree and certify (A) that no part of the proceeds of such Bonds and Notes shall be used directly or indirectly to acquire any securities or obligations or property, the acquisition or use of which would cause the Bonds or Notes to be "private activity bonds" or "arbitrage bonds" within the meaning of Sections 141 and 148 of the Internal Revenue Code of 1986, as amended, and (B) that the City will file any required reports and take any other action that may be necessary to insure that interest on the Bonds or Notes will remain exempt from federal income taxation, and that the City will refrain from any action that would cause interest on the Bonds and Notes to be subject to federal income taxation; and
- To designate the Bond or Notes, or a portion thereof, as qualified tax-exempt obligations under and as permitted by Section 265(b)(3) of the Code, to the extent such designation is available and permissible under said Section 265(b)(3).

THAT if the Finance Director, Treasurer, or Clerk are for any reason unavailable to approve and execute the Bonds, Notes or any related Bond Document, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, in an interim or acting capacity, is hereby authorized, in the name of and on behalf of the District, to act for such official with the same force and effect as if such official had himself or herself performed such act.

THAT if any authorized representative of the City who has signed or sealed the Bonds or Notes shall cease to be such officers or officials before the Bonds or Notes so signed and sealed shall have been actually authenticated or delivered by the City, such Bonds or Notes nevertheless may be issued, delivered and authenticated with the same force and effect as though the person or persons who signed or sealed such Bonds or Notes had not ceased to be such officer or official; and also any such Bonds or Notes may be signed and sealed on behalf of the City by those persons who, at the actual date of the execution of such Bonds or Notes, shall be the proper officers and officials of the City, although at the nominal date of such Bonds or Notes any such person shall not have been such officer or official.

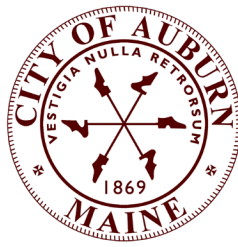
THAT if the actual cost of any Project differs from the estimated cost, whether due to completion, delay or abandonment of such Project or for any other reason, the Finance Director is hereby authorized, in the name of and on behalf of the City, in her discretion, to reallocate proceeds of the Bonds and Notes to any other listed Project, or to any other project or improvement that the City Council has approved or may in the future approve as part of the City's annual capital improvement plan.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Adam R. Platz**, At Large

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**Jeffrey D. Harmon**, Mayor

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**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 40- 05052025**

## City Council Order

THAT any Bonds or Notes not issued within 3 years of the date of approval of this Order shall not thereafter be issued, and the authority to issue such unissued Bonds or Notes shall expire 3 years from the date of approval of this Order.

THAT notwithstanding the foregoing paragraph, during the term any of the Bonds issued pursuant to this Order remain outstanding, the Finance Director is hereby authorized, in the name of and on behalf of the City, to issue refunding bonds on either a current or advance refunding basis, to refund some or all of the Bonds then outstanding, and to establish, determine and approve the time of the sale, award and settlement of such refunding bonds, the date, form, denominations, interest rates, maturities (not to exceed the maximum term authorized by law), provisions for early redemption, and all other details of such refunding bonds, such establishment, determination and approval to be conclusively evidenced by the execution thereof, and to execute and deliver, in the name of and on behalf of the City, such additional Bond Documents as may be reasonable or necessary with respect to such refunding, and each refunding bond issued hereunder shall be signed in the same manner as the Bonds.

THAT prior to the issuance of the Bonds or Notes, the Finance Director is hereby authorized to expend available funds of the City to pay costs of the Projects (referred to as "original expenditures") which may be reimbursed from the proceeds of the Bonds or Notes; to that end, the City hereby declares that it expects the Bonds or Notes to be issued on a tax-exempt basis in an amount equal to the amount of Bonds and Notes authorized by this Order, and to further declare its official intent to reimburse itself for any such original expenditures from the proceeds of such Bonds or Notes, and this Order shall constitute a Declaration of Official Intent pursuant to Treasury Regulation §1.150-2, and shall be kept available for public inspection during reasonable business hours at the office of the City Clerk.

A notice describing the above borrowing and the general purpose of such borrowing was published on or before May 5, 2025, in the *Sun Journal*, a daily newspaper of general circulation published in the City of Auburn and in Androscoggin County.

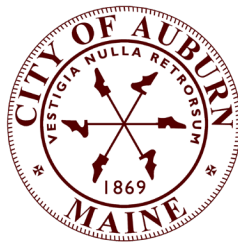
NOTE: Must be approved by roll call vote.

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**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



ORDER 40- 05052025

# City Council Order

## Schedule 1

### CAPITAL IMPROVEMENT PLAN FY26 BOND

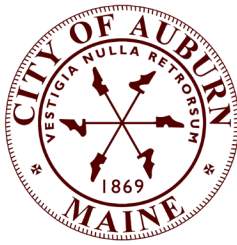
Description		Total
Finance	Revaluation	\$500,000
Fire	Equipment Replacement	\$102,000
IT	Fiber Connection	\$50,000
IT	Security Camera Project	\$100,000
Police	Cruiser Camera System Replacement	\$120,000
Engineering	Reconstruction	\$100,000
Engineering	Reclamation	\$500,000
Engineering	Major Drainage	\$1,750,000
Engineering	MDOT Match	\$1,500,000
Engineering	Resurfacing	\$927,200
Engineering	Retaining Walls	\$20,000
Engineering	Lake Grove Park	\$300,000
Engineering	Downtown Parking and Walkability-UPI Grant Match	\$300,000
Engineering	Small Area Master Plan Studies	\$100,000
Airport	Congressionally Directed Spending (CDS) Hangar Project	\$78,500
Planning & Permitting	Dangerous Buildings and Junkyard Cleanups	\$100,000
Planning & Permitting	Comprehensive Plan Program	\$250,000
Public Works	Road Maintenance Equipment	\$165,000
Public Works	Recreation & Open Space Maintenance	\$50,000
Transportation	LATC Bus Replacement	\$50,000
Facilities & Energy	Engine 2 Station Reconstruction	\$3,700,000
School		\$ 1,000,000
TOTAL BOND CIP		\$ 11,762,700

Passed first reading 5/5/25, 5-2 (Gerry, Walker).  
Passed second reading 5/19/25, 6-1 (Gerry).

**Richard S. Whiting**, Ward One  
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**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 41-05052025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby adopts the FY 2026- 2030 (5 year) Capital Improvement Plan, as presented.

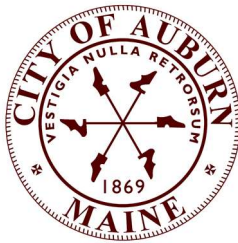
Passed 5/5/25, 7-0.

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**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

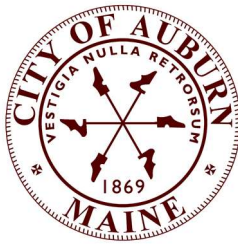
### Ordered,

That the Auburn City Council hereby adopts and approves the following School Budget articles for Fiscal Year 2025-2026.

1. That \$ 21,410,243 be authorized to be expended for Regular Instruction;
2. That \$ 15,211,684 be authorized to be expended for Special Education;
3. That \$ 18,331 be authorized to be expended for Career and Technical Education;
4. That \$ 1,002,712 be authorized to be expended for Other Instruction;
5. That \$ 4,248,521 be authorized to be expended for Student and Staff Support;
6. That \$ 1,343,262 be authorized to be expended for System Administration;
7. That \$ 2,836,214 be authorized to be expended for School Administration;
8. That \$ 2,512,885 be authorized to be expended for Transportation and Buses;
9. That \$ 5,488,013 be authorized to be expended for Facilities Maintenance;
10. That \$ 10,008,837 be authorized to be expended for Debt Service and Other Commitments;
11. That \$ 49,297 be authorized to be expended for All Other Expenditures;
12. That \$56,857,020.47 be appropriated for the total cost of funding public education from Pre-kindergarten to Grade 12, as described in the Essential Programs and Services Funding Act, and that \$15,977,628.33 be raised as the municipality's contribution to the total cost of funding public education from Pre-kindergarten to Grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688;

**Explanation:** *The City's contribution to the total cost of funding public education from Pre-kindergarten to Grade 12, as described in the Essential Programs and Services Funding Act, is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

13. That \$1,123,352 be raised and appropriated for the annual payments on debt service previously approved by the city's legislative body for non-state-funded school construction projects or non-state-funded portions of school construction projects, in addition to the funds appropriated as the



## City Council Order

local share of the city's contribution to the total cost of funding public education from Pre-kindergarten to Grade 12, as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, Section 15690 (2A);

***Explanation:*** *Non-state-funded debt service is the amount of money needed for annual payments on the city's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

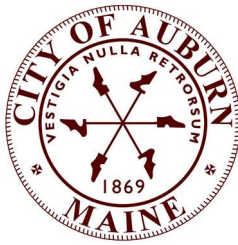
14. That \$3,669,627 be raised and appropriated in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$3,669,627, as required to fund the budget recommended by the School Committee.

The School Committee recommends \$3,669,627, which exceeds the State's Essential Programs and Services allocation model by \$3,669,627. The School Committee gives the following reasons for exceeding the State's Essential Programs and Services funding model:

The Essential Programs and Services funding model does not recognize all of the costs of special education services, transportation services, instructional services, co-curricular services and other services that the School Department provides.

***Explanation:*** *The additional local funds are those locally raised funds over and above the city's local contribution to the total cost of funding education from Pre-kindergarten to grade 12, as described in the Essential Programs and Services Funding Act, and local amounts raised for the annual payment on non-state-funded debt services that will help achieve the school department budget for educational programs.*

15. That the School Committee be authorized to expend \$64,129,999 for the fiscal year beginning July 1, 2025 and ending June 30, 2026 from the city's contribution to the total cost of funding public education from Pre-kindergarten to Grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, fund balances, state subsidy and other receipts for the support of schools;
16. That the city of Auburn appropriate \$363,893 for Adult Education and raise \$217,644 as the local share, with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the adult education program.



## City Council Order

17. That in addition to the amounts approved in the preceding articles, the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

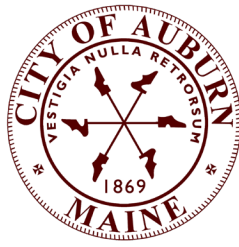
Passed 5/5/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 43-05052025**

# City Council Order

## IN CITY COUNCIL

**Ordered,** that the Auburn City Council accept the attached Safe Streets For All Report and Safety Action Plan (SS4A) dated 2024 to be used as a guide for transportation improvements and future grant applications.

Passed 5/5/25, 7-0.

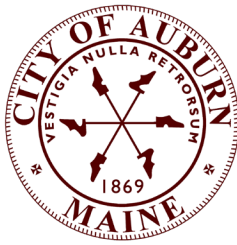
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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 44-05052025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the following be nominated at the May 21, 2025 Androscoggin County budget caucus to serve on the Budget Committee:

Timothy Macleod (representing CC District 5)

Councilor Richard Whiting (representing CC District 5)

Albert Bergen (representing CC District 6)

Councilor Leroy Walker (representing CC District 6)

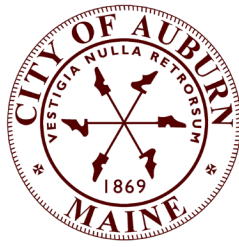
Passed 5/5/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 45-05052025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that Trustee Daniel Bilodeau be removed from the Auburn Sewerage District Board of Trustees due to non-attendance of at least three consecutive meetings, in accordance with the City of Auburn's Appointment Policy (ORDER 06-01032022).

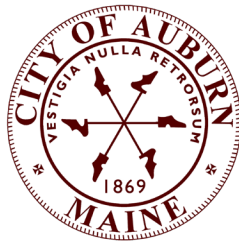
Passed 5/5/25, 6-1 (Milks).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 46-05192025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that Belinda Gerry be and hereby is appointed to the Age Friendly Community Committee for a term that expires 6/1/2028.

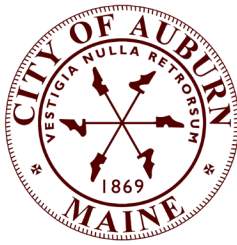
Passed 5/19/25, 5-0-2 (Gerry,  
Walker recused)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 47-05192025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that Leroy Walker be and hereby is appointed to the Age Friendly Community Committee for a term that expires 6/1/2028.

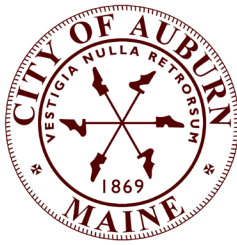
Passed 5/19/25, 5-0-2 (Gerry,  
Walker recused)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 48-05192025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that Jan Biron be and hereby is appointed to the Age Friendly Community Committee for a term that expires 6/1/2028.

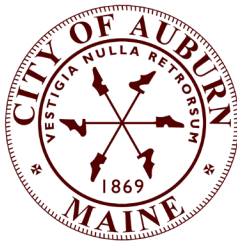
Passed 5/19/25, 5-0-2 (Gerry,  
Walker recused)

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

### WITNESSETH THAT

**WHEREAS**, the Developer owns property located on 63 Academy Street in Auburn, Maine (the "Property"), and intends to rehabilitate a 5,515 square foot historic building into a 12-unit supervised living facility (the "Project"); and

**WHEREAS**, the City designated the Downtown Omnibus Tax Increment Financing Development District #10 (the "District") pursuant to Chapter 206, subchapter 3 of Title 30-A of the Maine Revised Statutes, by vote at a City Council Meeting held on July 7, 2014 (the "Vote"); and

**WHEREAS**, the City received the approval of the District and the Development Program by the Maine Department of Economic and Community Development dated July 23, 2014; and

**WHEREAS**, the Development Programs contemplates the execution and delivery of such an agreement by the City and the Developer; and

**WHEREAS**, the City and the Developer desire and intend that this Credit Enhancement Agreement be and constitute the credit enhancement agreement contemplated and described in the Development Program; and

**WHEREAS**, the Charles Jordan House one of Maine's most iconic Second Empire style buildings, featured in Virginia McAlester's classic A Field Guide to American Houses, and was one of Auburn's last boarding houses.; and

**WHEREAS**, the cost to complete the Project and maintain the activity and employment opportunities in the City of Auburn requires financial assistance from the City to ensure completion of the Project; and

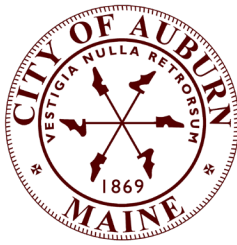
**WHEREAS**, completion of the Project will contribute to the economic growth and well-being of the City, and enable public facilities and improvements to the betterment of the health, welfare and safety of its inhabitants; and

**WHEREAS**, the City has decided to induce the Developer to undertake the Project through the use of this Agreement.

NOW THEREFORE, the City Council hereby Orders as follows:

Section 1. The City Council hereby finds and determines that:

- (a) Adoption and implementation of the Credit Enhancement Agreement will generate economic benefits for the City and its residents therefore constitute a good and valid



## City Council Order

public purpose and will contribute to the economic growth or well-being of the inhabitants of the City or to the betterment of the health, welfare or safety of the inhabitants of the City.

Section 2. The City Manager be and hereby is authorized and directed, on behalf of the City of Auburn, Maine, to submit to the Commissioner of DECD the attached Credit Enhancement Agreement and such other documentation as may be necessary or appropriate. The City Manager is further authorized and empowered, at his or her discretion from time to time, to make such technical revisions to the District, the Development Program for the District, or to the credit enhancement agreement scope, cost or description of the public improvements to be financed with the portion of tax increment revenues generated by the District and retained by the City as described in the Development Program, as the City Manager deems reasonably necessary or convenient in order to facilitate the process for review of the District and Development Program by DECD, or for any other reason, so long as such revisions are not inconsistent with these resolutions or the basic structure and intent of the District and the Development Program.

Section 3. The City Manager be and hereby is authorized, empowered and directed to enter into the agreements contemplated by the Development Program, in the name of and on behalf of the City, such agreements to be in such form and to contain such terms and provisions, not inconsistent with the Development Program, as the City Manager may approve, the City Manager's approval to be conclusively evidenced by his or her execution thereof.

This Order shall take effect immediately upon adoption.

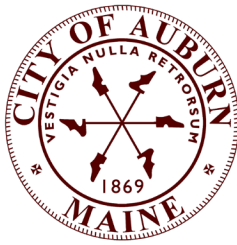
Passed 5/19/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

### ORDER OF THE AUBURN CITY COUNCIL May 19, 2025

**WHEREAS**, the Developer leases property located on the site of the Auburn-Lewiston Municipal Airport in Auburn, Maine (the “Property”), and intends to construct a hangar at that location (the “Project”); and

**WHEREAS**, Developer has requested that the City establish the Omnibus #33 KLEW Airport Hangers Tax Increment Financing Development District (the “District”) and provide assistance to Developer in connection with the development of the Project by utilizing Tax Increment Financing, as permitted by Chapter 206 of Title 30-A of the Maine Revised Statutes;

**WHEREAS**, by its authorization of this Agreement, the City intends to designate the District and the terms of this Agreement shall constitute the Development Program for the TIF District. The term of the TIF District shall be 30 years, commencing in Tax Year 2026 and ending in Tax Year 2056;

**WHEREAS**, the City designated the District pursuant to Chapter 206, subchapter 3 of Title 30-A of the Maine Revised Statutes, by vote at a City Council Meeting held on \_\_\_\_\_, 2025 (the “Vote”); and

**WHEREAS**, the City received the approval of the District and the Development Program by the Maine Department of Economic and Community Development dated \_\_\_\_\_, 2025; and

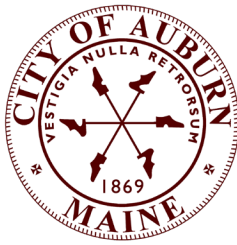
**WHEREAS**, the Development Programs contemplates the execution and delivery of such an agreement by the City and the Developer; and

**WHEREAS**, the City and the Developer desire and intend that this Credit Enhancement Agreement be and constitute the credit enhancement agreement contemplated and described in the Development Program; and

**WHEREAS**, the cost to complete the Project and maintain the activity and employment opportunities in the City of Auburn requires financial assistance from the City to ensure completion of the Project; and

**WHEREAS**, completion of the Project will contribute to the economic growth and well-being of the City, and enable public facilities and improvements to the betterment of the health, welfare and safety of its inhabitants; and





# City Council Order

**WHEREAS**, the City has decided to induce the Developer to undertake the Project through the use of this Agreement.

**NOW THEREFORE**, the City Council hereby Orders as follows:

Section 1. The City Council hereby finds and determines that:

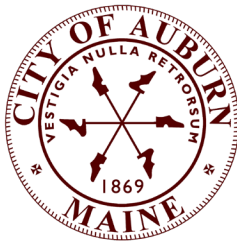
(a) Adoption and implementation of the District and the Development Program will generate substantial economic benefits for the City and its residents, including employment opportunities, broadened and improved tax base and economic stimulus, and therefore constitute a good and valid public purpose and will contribute to the economic growth or well-being of the inhabitants of the City or to the betterment of the health, welfare or safety of the inhabitants of the City; and

(b) The City Council has considered all evidence presented to it with regard to any adverse economic effect on or detriment to any existing business and has found and determined that adoption and implementation of the District and the Development Program will not result in a substantial detriment to any existing business in the City, and any adverse economic effect of the District and the Development Program on any existing business in the City is outweighed by the contributions expected to be made by the projects and improvements described in the District and the Development Program to the economic growth or well-being of the City or to the betterment of the health, welfare or safety of the inhabitants of the City.

Section 2. Pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, the City Council hereby designates the City of Auburn Municipal Development and Omnibus Tax Increment Financing District #33 (the "KLEW Airplane Hangar Development District") as presented to the City Council.

Section 3. Pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, the City Council hereby adopts the Development Program for the KLEW Airplane Hangar Development District in the form presented to the City Council.

Section 4. The foregoing designation of the District and adoption of the Development Program shall automatically become final and shall take full force and effect upon approval of the District and Development Program by the Commissioner of the State of Maine Department of Economic and Community Development (DECD), without requirement of any further action by the City, the City Council, or any other party.



## City Council Order

Section 5. Pursuant to the provisions of 30-A M.R.S.A. §5227, the percentage of the Increased Assessed Value to be retained as Captured Assessed Value in the District and the term of said District is confirmed as set forth in the Development Program.

Section 6. The City Manager be and hereby is authorized and directed, on behalf of the City of Auburn, Maine, to submit to the Commissioner of DECD for review and approval, pursuant to the requirements of 30-A M.R.S.A. §5226(2), the application and such other documentation as may be necessary or appropriate for the final approval of this District and the Development Program. The City Manager is further authorized and empowered, at his or her discretion from time to time, to make such technical revisions to the District or the Development Program for the District, or to the scope, cost or description of the public improvements to be financed with the portion of tax increment revenues generated by the District and retained by the City as described in the Development Program, as the City Manager deems reasonably necessary or convenient in order to facilitate the process for review and approval of the District and Development Program by DECD, or for any other reason, so long as such revisions are not inconsistent with these resolutions or the basic structure and intent of the District and the Development Program.

Section 7. The City Manager be and hereby is authorized, empowered and directed to enter into the agreements contemplated by the Development Program, in the name of and on behalf of the City, such agreements to be in such form and to contain such terms and provisions, not inconsistent with the Development Program, as the City Manager may approve, the City Manager's approval to be conclusively evidenced by his or her execution thereof.

This Order shall take effect immediately upon adoption.

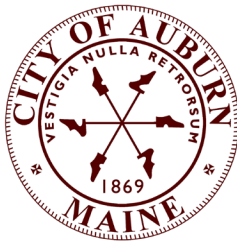
Passed 5/19/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 51-05192025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the Auburn City Council initiate an amendment to City of Auburn Ordinances Chapter 60, Article IV, Division 7, Sec. 60-307. Dimensional Regulations, as it relates to the General Business and Multifamily Suburban Districts, and refer the proposed (attached) text to the Planning Board for a public hearing and recommendation on the proposed text amendment pursuant to Chapter 60, Article XVII. Amendments.

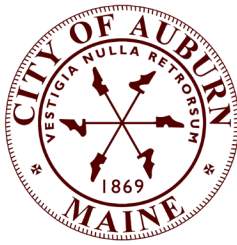
Passed 5/19/25, 7-0.

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**Richard S. Whiting**, Ward One  
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**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 52-05192025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, the adoption of the attached by-laws to create a Community Development Corporation (CDC) that would allow for property holding, grant applications and development in accordance with City Council Goals.

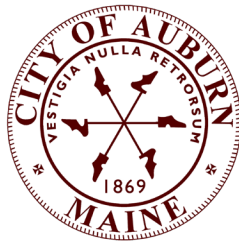
Passed 5/19/25, 6-1 (Gerry).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 53-06162025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that John Konczal, Cody Taylor, Dominic Chasse, Cyintama Kenny Micomyiza, and Trevin Ritchie be appointed as Constables with firearm for the Auburn Police Department.

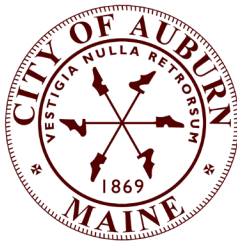
Passed 6/16/25, 5-0.

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**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 54-06162025**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that City Council hereby adopts the CDBG/HOME Consortium Annual Action Plan for Program Year 2025 as presented by the Business & Community Development Department.

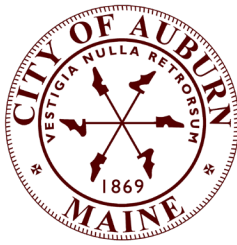
Passed 6/16/25, 5-0.

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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 55-06162025**

# City Council Order

## IN CITY COUNCIL

**Ordered,** that the City Council hereby authorizes the City Manager to sign the 2025 Auburn-Lewiston Consortium Mutual Cooperation Agreement to renew the consortium between the City of Auburn and City of Lewiston under the HOME Investment Partnerships Program for a three-year period.

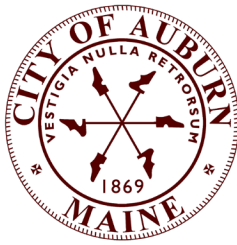
Passed 6/16/25, 5-0.

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**Richard S. Whiting**, Ward One  
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**Leroy G. Walker, Sr.**, Ward Five  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 56-06162025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the following be voted as the municipal officers selections for the Androscoggin County Budget Committee for budget years 2026/2027/2028:

**District 5:**

Richard Whiting, Auburn Councilor (Municipal Official)

Timothy Macleod, Auburn Resident

**District 6:**

Leroy Walker, Auburn Councilor (Municipal Official)

Albert Bergen, Auburn Resident

Passed 6/16/25, 5-0.

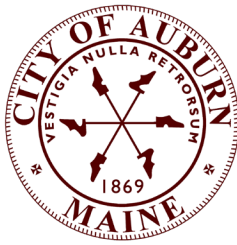
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**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 57-06162025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby authorizes the City Manager to execute the Collective Bargaining Agreement with the Auburn Firefighters Association, Local 797, International Association of Firefighters, AFL-CIO effective 07/01/2025.

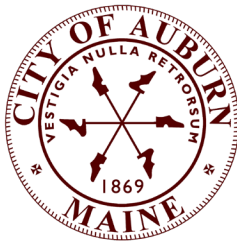
Passed 6/16/25, 5-0.

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**Richard S. Whiting**, Ward One  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 58-06162025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the Temporary Food License Fee (\$60) be waived for the application of the Age Friendly Community Committee concessions stand in Festival Plaza, operating during the Community Concerts events June 18, 2025 through August 20, 2025.

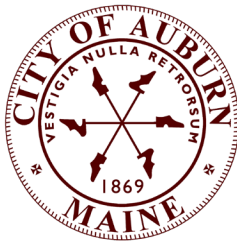
Passed 6/16/25, 5-0.

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 59-07072025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that 67 Kittyhawk Avenue be utilized as a temporary Fire Station for the City of Auburn Fire Department during the construction of the Public Safety Building on Minot Avenue.

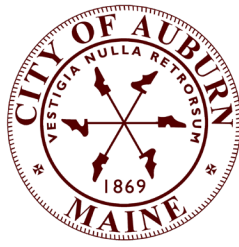
Passed 7/7/25, 6-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 60-07072025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the City of Auburn hereby adopts the revised Master Fee Schedule (Fees and Charges – Appendix A), as shown on the attached.

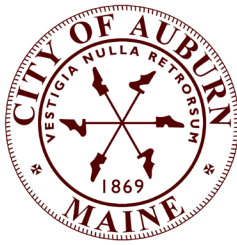
**FAILED TO PASS**, 7/7/25 3-3 (Milks, Weisner, Gerry opposed).  
Referred back to workshop.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

### DIRECTING REPRESENTATIVE TO MAINE WASTE TO ENERGY BOARD

**WHEREAS**, the City of Auburn is a member of the Maine Waste to Energy Board (Mid-Maine Waste Corporation), and is represented by an appointed delegate from the Auburn City Council; and

**WHEREAS**, the Auburn City Council retains ultimate responsibility for oversight of the City's financial obligations and intergovernmental agreements; and

**WHEREAS**, the MWE Board may from time to time consider actions involving financial commitments, bylaw amendments, or other governance changes that could materially impact the City;

**NOW, THEREFORE, BE IT ORDERED**, by the City Council of Auburn as follows:

1. The City Council Representative to the Maine Waste to Energy Board is hereby prohibited from voting in favor of or otherwise authorizing any financial action, including but not limited to bond issuance, expenditures, or entering into contracts that bind the City financially, without prior approval by a majority vote of the City Council.
2. The Representative is further prohibited from voting in favor of or otherwise consenting to any changes to the MWE Board's bylaws or governance structure without prior authorization by the City Council.
3. The Representative shall report to the City Council in a timely manner regarding any proposed actions before the MWE Board that may require Council consideration or approval under this Order.

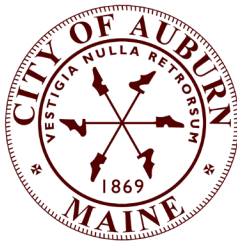
Passed 7/7/25, 6-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 62-07212025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Frank Pippin be and hereby is appointed to the City's Age Friendly Community Committee for a term that expires June 1, 2028.

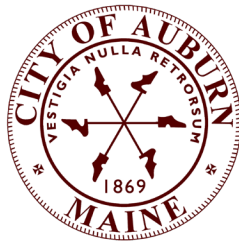
Passed 7-0, 7/21/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 63-07212025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Brennan Edwards be and hereby is appointed as Student Representative to the City Council for a term that expires June 30, 2027.

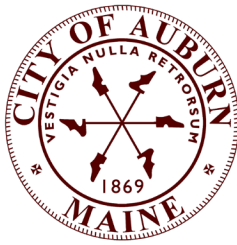
Passed 7-0, 7/21/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 64-07212025**

# City Council Order

## IN CITY COUNCIL

**Ordered,** that The City Council authorize the City Manager to offer the tax acquired property at 145 Eastman Lane (Parcel ID 079-004) for sale by broker or request for proposals and qualifications for the development of housing at the site and to sign a purchase and sales agreement and sell the property.

Passed 4-3, 7/21/25 (Milks, Weisner,  
Walker opposed).

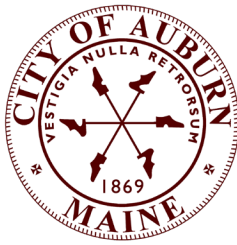
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**Richard S. Whiting**, Ward One  
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**Belinda A. Gerry**, At Large

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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 65-07212025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the Auburn City Council approve full abatement of taxes to the Suzanne B. O'Sullivan Irrevocable Trust, Zoey C.O. Murphy, Trustee for the 2023-2024 tax year (as of April 1, 2023) for the land and garage at 27 Beacon Street.

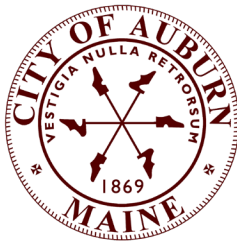
Passed 7-0, 7/21/25.

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**Richard S. Whiting**, Ward One  
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**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 66-07212025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the City of Auburn hereby adopts the revised Master Fee Schedule (Fees and Charges – Appendix A), as shown on the attached.

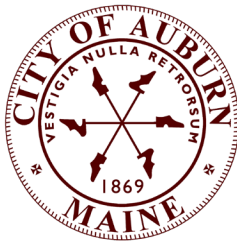
Failed 3-4, 7/21/25 (Milks, Weisner, Gerry, Walker).

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**Richard S. Whiting**, Ward One  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 67-08042025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the Temporary Food Service Establishment license fee (\$60) be waived for the Age Friendly Community Committee's lobster feed fundraiser event on August 9, 2025.

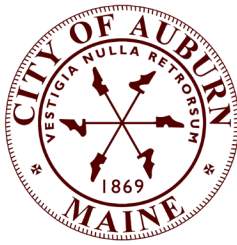
Passed 8/4/25, 7-0.

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 68-08042025**

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the City of Auburn hereby adopts the revised Master Fee Schedule (Fees and Charges – Appendix A), as shown on the attached.

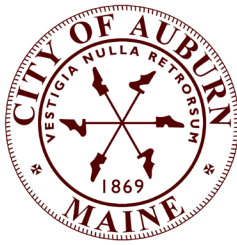
Passed (as amended) 8/4/25, 6-1 (Milks).

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**Richard S. Whiting**, Ward One  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 69-08042025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the Auburn City Council hereby accepts and approves the City Manager's Evaluation Report as submitted and reviewed by the Council in executive session; and

**BE IT FURTHER ORDERED**, that the City Manager shall receive a wage increase of four percent (4%), effective July 1, 2025, as a result of satisfactory performance in accordance with the terms outlined in the employment agreement and evaluation findings.

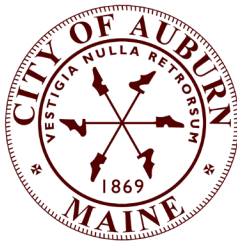
Passed 8/4/25, 6-1 (Gerry).

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 70-08042025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Jennifer Eugely be and hereby is appointed to the City's Homelessness Committee (respite services) for a term that expires 08/31/2028.

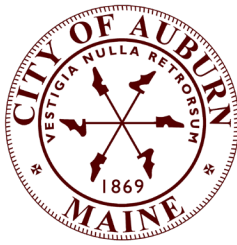
Passed 7-0, 8/18/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 71-08042025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Rebecca Austin be and hereby is appointed to the City's Homelessness Committee (shelter services) for a term that expires 08/31/2028.

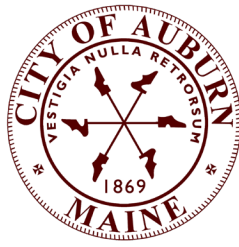
Passed 7-0, 8/18/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 72-08042025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Dawn Comeau be and hereby is appointed to the City's Homelessness Committee (housing services) for a term that expires 08/31/2028.

Passed 7-0, 8/18/25.

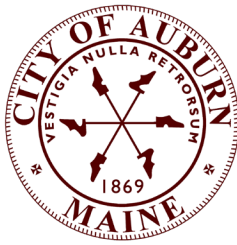
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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 73-08042025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Thomas Lee Hibbert be and hereby is appointed to the City's Homelessness Committee (addiction services) for a term that expires 08/31/2028.

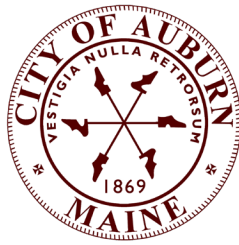
Passed 7-0, 8/18/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 74-08042025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Angela Blier be and hereby is appointed to the City's Homelessness Committee (mental health services) for a term that expires 08/31/2027.

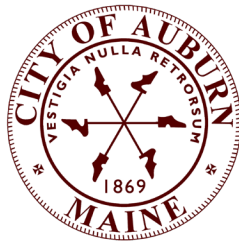
Passed 7-0, 8/18/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 75-08042025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Rev. George Sabin Sheats be and hereby is appointed to the City's Homelessness Committee (veteran services) for a term that expires 08/31/2027.

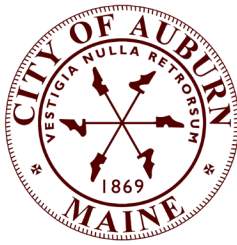
Passed 7-0, 8/18/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 76-08042025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Cecilia Natale be and hereby is appointed to the City's Homelessness Committee (health care services) for a term that expires 08/31/2027.

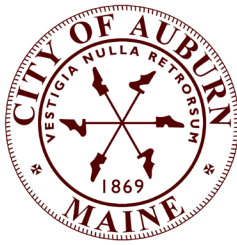
Passed 7-0, 8/18/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 77-08042025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that David Bilodeau be and hereby is appointed to the City's Homelessness Committee (resident member) for a term that expires 08/31/2026.

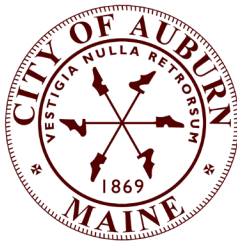
Passed 7-0, 8/18/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 78-08042025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Bill Lowenstein be and hereby is appointed to the City's Homelessness Committee (resident member) for a term that expires 08/31/2026.

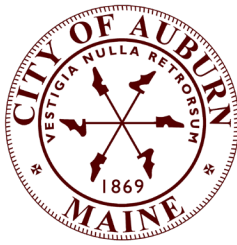
Passed 7-0, 8/18/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 79-08042025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Councilor Timothy Cowan be and hereby is appointed to the City's Homelessness Committee, as nominated by the Mayor.

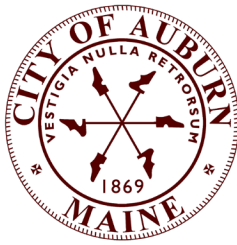
Passed 7-0, 8/18/25.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Leroy G. Walker, Sr.**, Ward Five  
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**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 80-08042025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Clerk is authorized to mark and return the MMA Vice President and Executive Committee member ballot as voted by the municipal officers of the City of Auburn:

Vice-President (1 year term) – vote for one:

Anthony Ward, Casco Town Manager

Executive Committee Members (3 year term) – vote for three:

Phil Crowell, Auburn City Manager

Suzette Francis, Lubec Town Administrator

Marc Leonard, Veazie Town Manager, Chief of Police

Passed 7-0, 8/18/25.

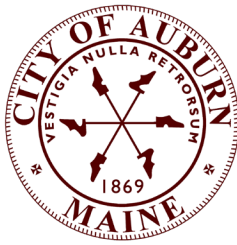
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**Richard S. Whiting**, Ward One  
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**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 81-09022025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City's Master Fee Schedule (APPENDIX A) be amended to include fees regarding Vacant and Abandoned Buildings, as seen on the attached.

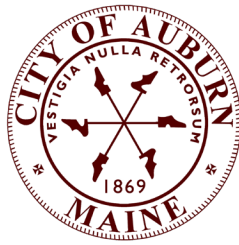
Passed 9/2/25, 7-0.

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**Richard S. Whiting**, Ward One  
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**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 82-09152025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the Police Chief's appointment of David Strait as Constable with firearm for the Auburn Police Department is hereby confirmed by the Auburn City Council.

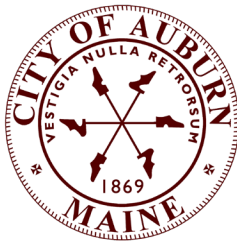
Passed 9/15/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 83-09152025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Randy's Auto Parts, Inc., 899 Broad Street.

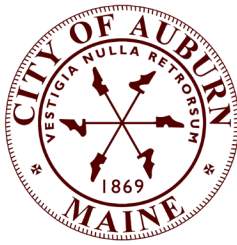
Passed 9/15/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 84-09152025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for M & P Auto, Inc., 227 Merrow Road.

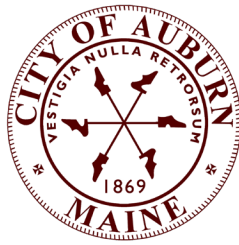
Passed 9/15/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 85-09152025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Prolerized New England Company, LLC., 522 Washington St. North.

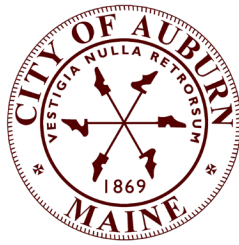
Passed 9/15/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 86-09152025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Isadore T. Miller, 79 & 80 Old Hotel Road.

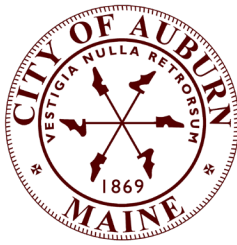
Passed 9/15/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## MOTION/FINDINGS AND CONCLUSIONS

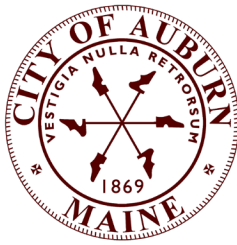
MOTION: After hearing on applicant MV Auburn d/b/a Marijuanaville's ("Applicant") appeal of the City Clerk's denial of a license for a medical marijuana retail store at 65 Washington Street (the "Premises"), I move that the Council affirm the City Clerk's denial of the license based on the following findings and conclusions:

### Findings of Fact

1. The Premises that applicant seeks a marijuana retail store license for are located at 65 Washington St in Auburn.
2. The Premises are located 464 feet from the St. Mary's Renaissance School at 15 Sacred Heart Place, measured as the most direct, level, shortest, without regard to the intervening structures or objects, straight-line distance between the school property line and the Premises, according to measurements taken at an inspection on June 30, 2025, at which both the applicant and the City Clerk were in attendance.
3. The Premises are located 233 feet from Catholic Charities' Education Services for Blind and Visually Impaired Children at 270 Minot Avenue, measured as the most direct, level, shortest, without regard to the intervening structures or objects, straight-line distance between the school property line and the Premises, according to measurements taken at an inspection on June 30, 2025, at which both the applicant and the City Clerk were in attendance.

### Conclusions of Law

1. Section 14-659(3) of the Auburn Code of Ordinances provides that "Marijuana businesses may not be located on property within 750 feet of the property line of a preexisting public or private school (K-12). For the purposes of this section, 'school' includes a public school, private school, or public preschool program as defined in 20-A M.R.S.A. § 1, or any other educational facility that serves children from prekindergarten to grade 12."
2. Section 14-659(3) of the Code of Ordinances further provides that "[r]equired setbacks shall be measured as the most direct, level, shortest, without regard to the intervening structures or objects, straight-line distance between the school property line and the property line of the parcel of land on which the marijuana business is located. If the marijuana business is located within a commercial subdivision, the required setback shall be measured from the front door of the marijuana business to the property line of the school."



**ORDER 87-09152025**

## City Council Order

3. St. Mary's Renaissance School at 15 Sacred Heart Place and Catholic Charities' Education Services for Blind and Visually Impaired Children at 270 Minot Avenue are preexisting public or private schools as defined in Section 14-659(3) of the Code of Ordinances.
4. Applicant is not eligible for a license for a medical marijuana retail store at the Premises because the Premises are located within 750 feet of the property line of two preexisting public or private schools, as defined in Section 14-659(3) of the Code of Ordinances.

Passed 9/15/25, 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**CITY OF AUBURN CITY COUNCIL  
FINDINGS OF FACT, CONCLUSIONS OF LAW**

**67 MINOT AVENUE**

On September 15, 2025 at 7:00 pm, the Auburn City Council held a hearing at 60 Court Street, Auburn, Maine to determine whether the commercial structure located at 67 Minot Avenue in Auburn, Maine (the "Structure") posed a serious threat to the public health and safety, pursuant to 17 M.R.S. § 2856, as of August 29, 2025 and, if so, whether the threat to the public health and safety required prompt action. Based on the information presented at the hearing, the Council makes the following findings of fact and conclusions of law, and orders that on August 29, 2025, the Structure was a threat to the public health and safety that required prompt action.

**Findings of Fact**

Present at the hearing on this matter for the City were Eric Cousens, City of Auburn Executive Director of Public Services and David O'Connell, City of Auburn Fire Prevention Officer. The following individual(s) appeared on behalf of the owners or parties in interest: Ms. Shi, and other representatives, for the Owner.

After considering the testimony and evidence presented, the City Council makes the following findings of fact:

1. On August 29, 2025, the City of Auburn Executive Director of Public Services, Eric Cousens determined that the Structure posed a serious threat to public health and safety, within the meaning of 17 M.R.S. § 2856, that the Structure must be secured, and that the threat to the public health and safety required prompt action before notice in accordance with 17 M.R.S. § 2857 could be given. Planning, Permitting and Code Department Exhibit A.

2. On September 5, 2025, a copy of the notice of hearing (the "Notice of Hearing") was recorded in the Androscoggin County Registry of Deeds at Book 11913, Page 203. Code Department Exhibit B.

3. The Structure is located on land (the "Parcel") which is identified as Parcel ID 240-271 on the City of Auburn Tax Maps. Code Department Exhibit C.

4. Between August 29, 2025, and today, the Parcel and Structure was owned by Miracle Enterprise LLC, (the "Owner") by virtue of a quitclaim deed recorded in the Androscoggin County Registry of Deeds on July 10, 2015, in Book 9180 at Page 151. Code Department Exhibit D.

5. Between August 29, 2025, and today, Mason Resources Finance Limited held an interest in the Parcel and Structure by virtue of a mortgage deed dated January 24, 2019, and recorded in the Androscoggin County Registry of Deeds at Book 10020, Page 33. Code Department Exhibit E.

6. Between August 29, 2025, and today, Daniel R. Lajoie held an interest in the Parcel and Structure by virtue of an Intercreditor Agreement dated September 25, 1998, and recorded in the Androscoggin County Registry of Deeds at Book 4074, Page 104. Code Department Exhibit F.

7. The Owner was served with a copy of the Notice of Hearing on September 8, 2025. Code Department Exhibit G.

8. Mason Resources Finance Limited was served with a copy of the Notice of Hearing on September 8, 2025. Code Department Exhibit H.

9. After Daniel R. Lajoie was sent a copy of the Notice of Hearing, Director Cousens spoke with Mr. Lajoie about the hearing, its date and time, and its purpose .

10. On August 29, 2025, there was a heightened risk of unauthorized person(s) being able to access the Property because there was a broken and unsecured window at the ground level. This window had been secured, when the Parcel was inspected three days earlier. Code Department Exhibit J (same exhibit for the following paragraphs).

11. On August 29, 2025, there was an increased risk of fire starting in the Property due to unauthorized person(s) being able to access the Property.

12. If a fire were to ignite, the fire could spread quickly due to the size, age and condition of the Property, threatening life and property around the Property and would strain the fire department resources.

### **Conclusions of Law**

Applying the legal standards set forth in 17 M.R.S. §§ 2851 and 2856, the Auburn City Council reaches the following conclusions of law:

13. On August 29, 2025, the Structure was not secure.

14. On August 29, 2025, the Structure constituted a fire hazard.

15. On August 29, 2025, the Structure posed a serious threat to the public health and safety.

16. On August 29, 2025, the conditions at the Structure required that the Structure be secured in order to mitigate the threat to public health and safety.

17. On August 29, 2025, the threat to public health and safety posed by the Structure required prompt action.

Any one of conclusions in paragraphs 13 through 17 would be sufficient to support a finding that, on August 29, 2025, the Structure needed to be secured pursuant to 17 M.R.S. § 2856, that the threat to the public health and safety required prompt action.

### **Order**

Having found that the Structure must be promptly secured pursuant to 17 M.R.S. § 2856, the City of Auburn City Council hereby ORDERS:

18. That the determination made by Executive Director Cousens, on August 29, 2025, is hereby ratified and adopted.

19. The City was authorized to secure the Structure on August 29, 2025.

20. That within thirty (30) days after demand by the City, the owners and/or their successors and assigns shall reimburse the City for all expenses incurred in connection with this proceeding, including, but not limited to, service and other costs incurred, attorneys' fees and costs, and expenses for securing and maintaining the Structure.

21. That if the owners and/or their successors and assigns fail to timely reimburse the City for its expenses, the City shall assess a special tax against the Parcel and/or recover its costs by means of a collection action, as provided for by 17 M.R.S. § 2853.

***This decision may be appealed to Superior Court under Maine Rule of Civil Procedure 80B.***

I, Emily F. Carrington, City Clerk for the City of Auburn, certify that on September 15, 2025, the City of Auburn City Council adopted the above Order.

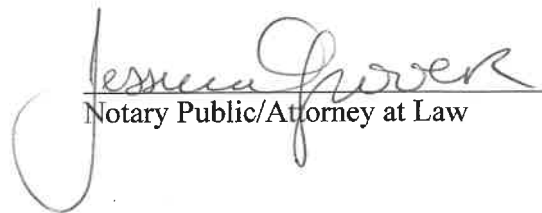
Dated: September 16, 2025

  
Emily F. Carrington  
City Clerk

STATE OF MAINE  
ANDROSCOGGIN, ss

September 16, 2025

Personally appeared before me on this day, Emily F. Carrington, who acknowledges the foregoing instrument to be her free act and deed.

  
Notary Public/Attorney at Law

**JESSICCA GROVER**  
**Notary Public, State of Maine**  
**My Comm. Exp. Mar. 22, 2030**

**CITY OF AUBURN CITY COUNCIL  
FINDINGS OF FACT, CONCLUSIONS OF LAW**

**67 MINOT AVENUE**

On September 15, 2025 at 7:00 pm, the Auburn City Council held a hearing 60 Court Street, Auburn, Maine to determine whether the commercial structure located at 67 Minot Avenue in Auburn, Maine (the “Structure”) poses a serious threat to the public health and safety, pursuant to 17 M.R.S. § 2856. Based on the information presented at the hearing, the Council makes the following findings of fact and conclusions of law, and orders that the Structure be secured.

**Findings of Fact**

Present at the hearing on this matter for the City were Eric Cousens, City of Auburn Executive Director of Public Services and David O’Connell, City of Auburn Fire Prevention Officer. The following individual(s) appeared on behalf of the owners or parties in interest: Ms. Shi, and other representatives, for the Owner.

After considering the testimony and evidence presented, the City Council makes the following findings of fact:

1. On September 5, 2025, a copy of the notice of hearing to be held pursuant to 17 M.R.S. §§ 2851 and 2856 (the “Notice”) was recorded in the Androscoggin County Registry of Deeds at Book 11913, Page 201. Code Department Exhibit N.
2. The Structure is located on land (the “Parcel”) which is identified as Parcel ID 240-271 on the City of Auburn Tax Maps. Code Department Exhibit C.
3. The Parcel and Structure is owned by Miracle Enterprise LLC (the “Owner”) by virtue of a quitclaim deed recorded in the Androscoggin County Registry of Deeds on July 10, 2015, in Book 9180 at Page 151. Code Department Exhibit D.
4. Mason Resources Finance Limited (“Mason Resources”) holds an interest in the Parcel and Structure by virtue of a mortgage deed dated January 24, 2019, and recorded in the Androscoggin County Registry of Deeds at Book 10020, Page 33. Code Department Exhibit E.
5. Daniel R. Lajoie (“Daniel Lajoie”) holds an interest in the Parcel and Structure by virtue of an Intercreditor Agreement dated September 25, 1998, and recorded in the Androscoggin County Registry of Deeds at Book 4074, Page 104. Code Department Exhibit F.
6. The Owner was served with a copy of the Notice of Hearing on September 8, 2025. Code Department Exhibit G.
7. Mason Resources was served with a copy of the Notice of Hearing on September 8, 2025. Code Department Exhibit H.
8. After Daniel Lajoie was sent a copy of the Notice of Hearing, Director Cousens spoke with Mr. Lajoie about the hearing, its date and time, and its purpose.
9. The Structure is abandoned. Code Department Exhibit O.
10. The interior of the Structure has damage to the floors and the roof that could harm a person who entered the Structure. Code Department Exhibit O.
11. Conditions in the interior of the Structure are worsening and are expected to continue to worsen. Code Department Exhibit O.
12. There is a heightened risk of unauthorized person(s) being able to access the Parcel because broken/unsecured windows have been observed at the Parcel. Code Department Exhibits J and O.

13. There is an increased risk of fire starting in the Parcel due to unauthorized person(s) being able to access the Parcel. Code Department Exhibits J and O.

14. Vegetation and debris is on the Parcel, outside the Structure, which obscures visibility, could allow unauthorized person(s) to access the Parcel without being seen, and increases fire loading adjacent to the Structure. Code Department Exhibits J and O.

15. If a fire were to ignite, the fire could spread quickly due to the size, age and condition of the Parcel, threatening life and property around the Parcel and would strain the fire department resources. Code Department Exhibits J and O.

### **Conclusions of Law**

Applying the legal standards set forth in 17 M.R.S. §§ 2851 and 2856, the Auburn City Council reaches the following conclusions of law:

16. The Structure constitutes a fire hazard.

17. The Structure constitutes a hazard to health or safety due to inadequate maintenance or abandonment.

18. The Structure is dangerous to life or property.

19. The Structure poses a serious threat to the public health and safety.

The conclusions in paragraphs 16 through 19 support a finding that the Structure must be secured pursuant to 17 M.R.S. § 2856, and the Council hereby concludes that the Structure at 67 Minot Avenue must remain secure at all times.

### **Order**

Having found that the Structure at 67 Minot Avenue must be secured pursuant to 17 M.R.S. § 2856, the City of Auburn City Council hereby ORDERS:

20. That the owner and/or its successors and/or assigns shall immediately ensure that the Structure is secure, including the removal of all exterior vegetation and debris, and shall keep it secure on an ongoing basis.

21. That if the owner and/or its successors and assigns fail to comply with this Order in the time frames set forth herein, the City shall have the authority to carry out this Order.

22. That, before the City secures the Structure, the City Manager or his designees may enter the Structure at any time to conduct an inspection to ensure that no person and no is present within the Structure.

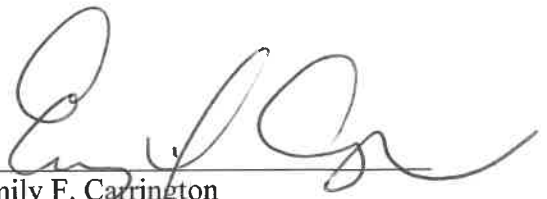
23. That within thirty (30) days after demand by the City, the owners and/or their successors and assigns shall reimburse the City for all expenses incurred in connection with this proceeding, including, but not limited to, expenses for securing and maintaining the Structure, service and other costs incurred, and attorneys' fees, if applicable.

24. That if the owners and/or their successors and assigns fail to timely reimburse the City for its expenses, the City shall assess a special tax against the Parcel, as provided for in 17 M.R.S. § 2853, and/or recover its costs by means of a collection action.

***This decision may be appealed to Superior Court under Maine Rule of Civil Procedure 80B.***

I, Emily F. Carrington, City Clerk for the City of Auburn, certify that on September 15, 2025, the City of Auburn City Council adopted the above Order.

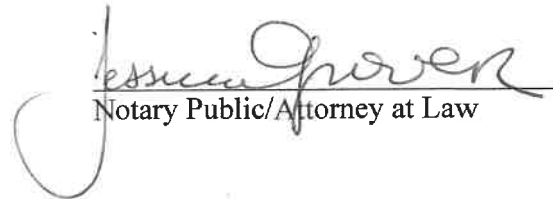
Dated: September 16, 2025

  
Emily F. Carrington  
City Clerk

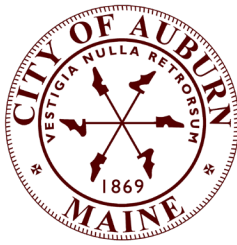
STATE OF MAINE  
ANDROSCOGGIN, ss

September 16, 2025

Personally appeared before me on this day, Emily F. Carrington, who acknowledges the foregoing instrument to be her free act and deed.

  
Notary Public/Attorney at Law

**JESSICA GROVER**  
**Notary Public, State of Maine**  
**My Comm. Exp. Mar. 22, 2030**



# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the annual renewal request for an Automobile Graveyard/Junkyard permit for Don's No Preference Towing of L/A d/b/a Morris Auto Parts, 940 Washington Street North, subject to the following conditions imposed pursuant to Sec. 14-74(a) of the Code of Ordinances and 30-A M.R.S. § 3751 et seq.:

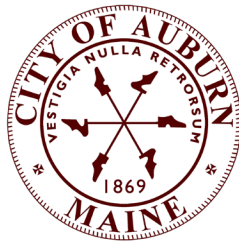
1. Any vehicle containing fluids or batteries shall only be stored or dismantled within the area shown as "Storage of vehicles w/fluids + batteries limited to this area" on an aerial map entitled "940 Washington Street – 2012 Flood Plain Zones – 2013 Aerial" (the "Compliance Plan"), on file in the City's Planning and Permitting Office, and in no event shall any vehicle containing fluids or batteries be stored or dismantled within 100 feet of the normal high water line of the Little Androscoggin River.
2. No vehicles or junk shall be stored or dismantled within 50 feet of the normal high water line of the Little Androscoggin River.
3. Tires shall be stored at least 100 feet from the normal high water line of the Little Androscoggin River, except that if tires are maintained within a fenced enclosure of sufficient height and durability to contain the tires within the enclosure, they may be stored more than 50 feet but less than 100 feet from the normal high water line of the Little Androscoggin River.
4. The used car display area shall be limited to the area of the premises that is located north of the rectangular building shown on the Compliance Plan.
5. The driveway entrance to the premises and exit onto Washington Street North shall at all times be kept free and clear of dust and debris so that dust and debris is not tracked onto Washington Street North or any other public street.
6. Licensee shall cooperate with the City's Director of Planning and Permitting or their designee, who is to conduct inspections of the premises for compliance with (a) these conditions, (b) Sec. 14-74(c) of the Code of Ordinances, and (c) 30-A M.R.S. § 3751 et seq. no less frequently than quarterly. If any violations are observed as a result of such an inspection, they shall be communicated to the licensee for immediate remediation and, if not immediately remediated, to the City Council for potential suspension or revocation proceedings.

Passed 7-0, 9/15/25.

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 91-09152025**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Phillip Crowell, City Manager, be designated the Voting Delegate for the City of Auburn for the Maine Municipal Association's Annual Business Meeting to be held October 8, 2025 in Bangor, Maine.

Passed 9/15/25, 7-0.

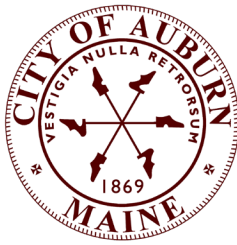
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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 92-10062025**

# City Council Order

IN COUNCIL

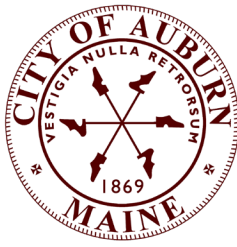
**ORDERED**, that Andrew St. Pierre be appointed as Constable with firearm for the Auburn Police Department.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 93-10062025**

# City Council Order

## IN COUNCIL

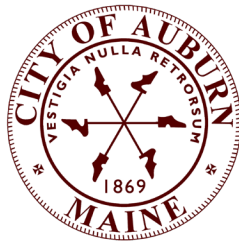
**ORDERED**, that the Auburn City Council directs staff to prepare a zoning map amendment for Public Hearing and a Recommendation by the Auburn Planning Board pursuant to Chapter 60, Article XVII, Division 2, Amendment to the Zoning Ordinance or Zoning Map. The intent is to amend the map on approximately 27 acres from either Suburban Residential (parcel I.D. 156-015) or Low-Density Country Residential (parcel I.D. 107-011) to the Industrial zoning district as shown on the attached maps. The area proposed to be rezoned encompasses the portions of the above referenced City Assessor's parcels not currently zoned Industrial. The purpose of this proposal is to conform all land owned by the Auburn Lewiston Municipal Airport to the Industrial Zone.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 94-10062025**

# City Council Order

## IN CITY COUNCIL

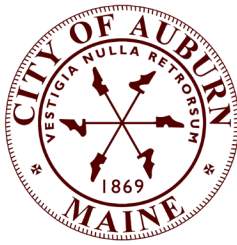
**Ordered,** that the City Council hereby authorizes the City Manager to execute the Collective Bargaining Agreement with the Auburn Fraternal Order of Police Command Unit effective 07/01/2025.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 95-10202025**

# City Council Order

IN COUNCIL

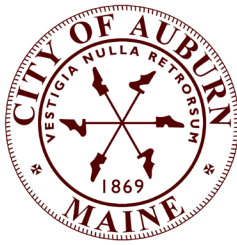
**ORDERED**, that Jennifer Kimble be appointed to serve on the Auburn Housing Authority for a term that expires October 1, 2030.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 96-10202025**

# City Council Order

IN COUNCIL

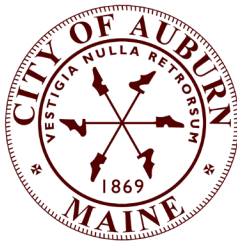
**ORDERED**, that Julia Bergeron-Smith be appointed to serve on the Parks & Recreation Advisory Board for a term that expires September 30, 2027.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 97-10202025**

# City Council Order

IN COUNCIL

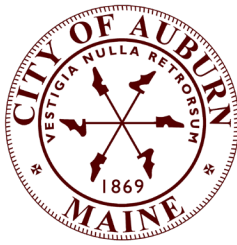
**ORDERED**, that Philip Savignano be appointed to serve on the Parks & Recreation Advisory Board for a term that expires September 30, 2027.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 98-10202025**

# City Council Order

IN COUNCIL

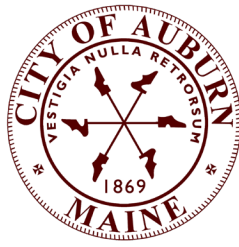
**ORDERED**, that The Lewiston/Auburn 911 Center (LA911) be relocated to Auburn Hall, 60 Court Street, Auburn.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 99-10202025**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby adopts the revised fund balance policy.

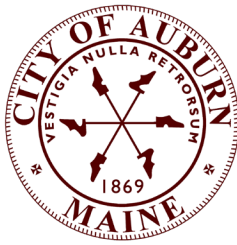
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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 100-11032025**

# City Council Order

IN COUNCIL

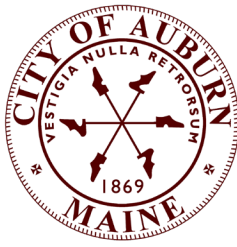
**ORDERED**, that Tara Paradie be appointed to the City of Auburn Ethics Panel as a Member for a term that expires October 31, 2028, as recommended by Mayor Harmon.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 101-11032025**

# City Council Order

IN COUNCIL

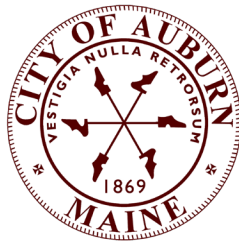
**ORDERED**, that Golden Crust Auburn LLC, D/B/A OTTO Pizza Auburn, 730 Center Street, be granted an on-premise liquor license and that the City Clerk is hereby authorized to sign on behalf of the municipal officers approval of the application.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 102-11032025**

# City Council Order

## IN CITY COUNCIL

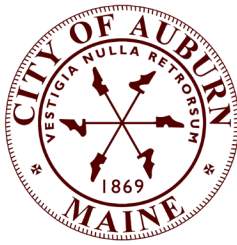
**ORDERED**, that the City Council hereby approve the Temporary Needs and Impacts Analysis for 95 Main Street, Fourth Floor, to be utilized as a temporary and limited Public Safety Facility for the City of Auburn Police Department Criminal Investigations Office during the construction of the Public Safety Building on Minot Avenue beginning in November of 2025 through 2028.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 103-11172025**

# City Council Order

IN COUNCIL

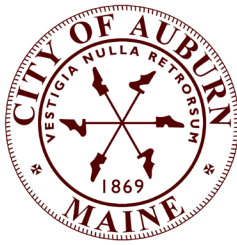
**ORDERED**, that Thomas Ellis be and hereby is appointed as Constable with firearm for the Auburn Police Department, as recommended by Police Chief Moen.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 104-11172025**

# City Council Order

IN COUNCIL

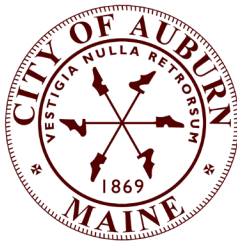
**ORDERED**, that Ned Claxton be and hereby is appointed to the City of Auburn's Ethics Panel, Alternate Member, for a term that expires 10/31/2028, as recommended by Mayor Harmon.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 105-11172025**

# City Council Order

IN COUNCIL

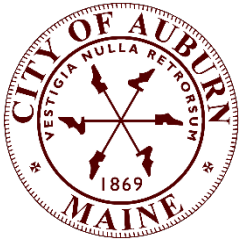
**ORDERED**, that Keith Patrick Genest D/B/A KP's Place, 245 Center Street, be granted an on-premise liquor license and that the City Clerk is hereby authorized to sign on behalf of the municipal officers approval of the application.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** December 1, 2025

**ORDER 106-12012025**

**Author:** Emily F. Carrington, City Clerk

**Subject:** Appointment of Wardens & Ward Clerks for a new 2 year term

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**Information:** Per the City's Charter, Sec. 5.2.: *"The city clerk shall nominate wardens and ward clerks who shall be confirmed by the city council. Wardens and ward clerks shall be residents of the city and shall hold office for two years from the first Monday in December following the regular municipal election or until a replacement has been confirmed. Wardens and ward clerks shall swear their faithful performance of duties to the city clerk or deputy city clerk."*

This order confirms the appointments of the City's election wardens & ward clerks for a new two year term. The duties of the Warden and Ward Clerk are outlined in Title 21-A §662 and are as follows: to enforce election law, to keep order at the voting place, to supervise election clerks, and oversee signature collection efforts at the polling place. The City Clerk provides training to all election officials prior to each election.

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**City Budgetary Impacts:** N/A

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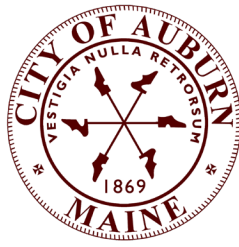
**Previous Meetings and History:** N/A

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**City Manager Comments:**

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**Attachments:** N/A



**ORDER 106-12012025**

# City Council Order

## IN COUNCIL

**ORDERED**, that pursuant to Sec. 5.2 of the Auburn City Charter, the following be appointed Wardens and Ward Clerks for the City of Auburn for a two year term starting December 1, 2025:

### **Ward 1 & 2:**

Warden – Audrey Murphy, 4 Pineway Dr

Ward Clerk – Christine Sirois, 52 Ipswich St

### **Ward 3 & 4:**

Warden – Robert Hayes, 172 Allen Ave

Ward Clerk – Miles Smith, 65 N Auburn Rd

### **Ward 5:**

Warden – Doreen Jordan, 42 Hector St

Ward Clerk - Susan Martin, 186 Davis Ave

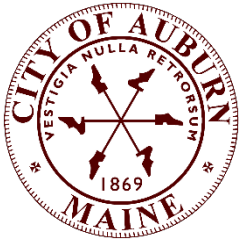
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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** December 1, 2025

**ORDER 107-12012025**

**Author:** Phillip L. Crowell, City Manager

**Subject:** Authorizing the City Manager to Proceed with Construction of the Public Safety Facility

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**Information:** As presented at the November 17, 2025 workshop, this order authorizes the City Manager to proceed with the construction of the Public Safety Facility based on the final design plans presented to the City Council on November 17, 2025, without any substantive changes, and that the City Manager is authorized to expend up to \$43,000,000 for the construction of the Public Safety Facility, utilizing bond proceeds and other secured funding sources, without further Council consideration, provided that the total bond issuance does not exceed the voter-authorized limit of \$45,000,000; and if additional funding is required beyond the \$43,000,000 expenditure limit, the City Manager may return to the City Council to request authorization for such additional expenditures, provided that the total bond issuance remains within the voter-approved limit of \$45,000,000.

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**City Budgetary Impacts:** See attached cost summary

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**Previous Meetings and History:** 11/17/25 Council workshop

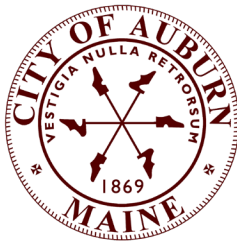
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**City Manager Comments:**

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**Attachments:** N/A

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**ORDER 108-12152025**

# City Council Order

IN COUNCIL

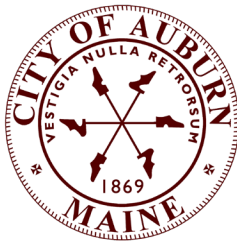
**ORDERED**, that the City Council hereby appoints Councilor Kelly Butler to the Auburn & Lewiston Municipal Airport Committee for a 2 year term starting 12/15/2025.

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**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 109-12152025**

# City Council Order

IN COUNCIL

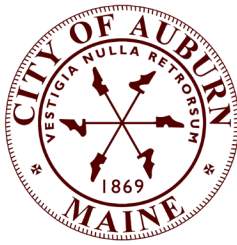
**ORDERED**, that the City Council hereby appoints Councilor Kelly Butler to the Audit Committee for a 2 year term starting 12/15/2025.

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**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 110-12152025**

# City Council Order

IN COUNCIL

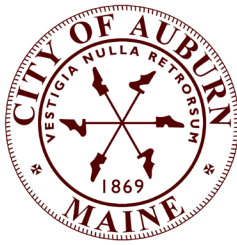
**ORDERED**, that the City Council hereby appoints Councilor Rachel Randall to the Audit Committee for a 2 year term starting 12/15/2025.

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**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 111-12152025**

# City Council Order

IN COUNCIL

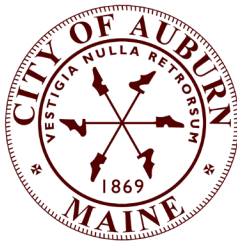
**ORDERED**, that the City Council hereby appoints Councilor Tim Cowan to the Homelessness Committee for a 2 year term starting 12/15/2025.

---

**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 112-12152025**

# City Council Order

IN COUNCIL

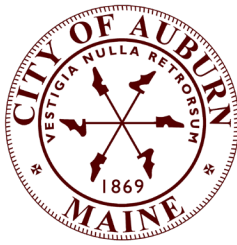
**ORDERED**, that the City Council hereby appoints Councilor Tim Cowan to the L/A Transit Committee (LATC) for a 2 year term starting 12/15/2025.

---

**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 113-12152025**

# City Council Order

IN COUNCIL

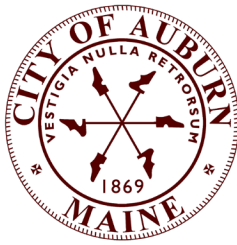
**ORDERED**, that the City Council hereby appoints City Manager Phil Crowell to the Maine Waste-to-Energy Board for a 2 year term starting 12/15/2025.

---

**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 114-12152025**

# City Council Order

IN COUNCIL

**ORDERED**, to accept the transfer of ownership of Glock Model 30 SF .45 Caliber S/N: UTL539 Defendant In Rem #1 and Norinco Rifle Model 22 ATD .22 Caliber S/N: 031230 Defendant in Rem #2 to the Auburn Police Department.

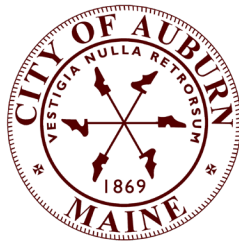
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**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 115-12152025**

# City Council Order

IN COUNCIL

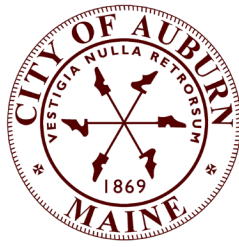
**ORDERED**, to accept the transfer of \$1,380.00 to Auburn Police Department (Unified Criminal Court Doc. No. CR-23-1592).

---

**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 116-12152025**

# City Council Order

IN COUNCIL

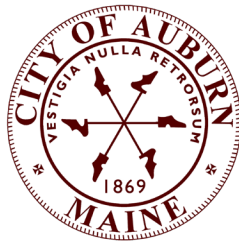
**ORDERED**, to accept the transfer of \$2,723.00 to the Auburn Police Department (Unified Criminal Court Docket No. CR-24-872).

---

**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 117-12152025**

# City Council Order

IN COUNCIL

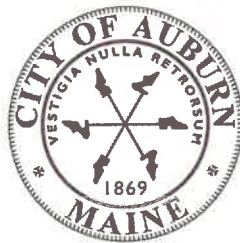
**ORDERED**, to accept the transfer of \$1,604.00 to Auburn Police Department (Unified Criminal Court Doc. No. CR-24-2055).

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**Rachel B. Randall**, Ward One  
**Kelly L. Butler**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Mathieu L. Duvall**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



ORDER 118-12152025

# City Council Order

IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the poverty abatement, case # PA 2025-003 in the amount of \$ 6,888.87 plus fees + taxes.

**City Councilor**

Rachel B. Randall, Ward 1

Timothy M. Cowan, Ward 2

Mathieu L. Duvall, Ward 3

Kelly L. Butler, Ward 4

Leroy G. Walker, Sr., Ward 5

Belinda A. Gerry, At-large

Adam R. Platz, At-large

**Signature**

*Rachel B. Randall*

*Timothy M. Cowan*

*Mathieu L. Duvall*

*Kelly L. Butler*

*Leroy G. Walker Sr.*

*Belinda A. Gerry*

*Adam R. Platz*

**A TRUE COPY ATTEST**

*Phillip L. Crowell, Jr.*  
**CITY CLERK**

*passed 7-0, 12/15/25*

Rachel B. Randall, Ward One  
Kelly L. Butler, Ward Four  
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two  
Leroy G. Walker, Sr., Ward Five  
Jeffrey D. Harmon, Mayor

Mathieu L. Duvall, Ward Three  
Adam R. Platz, At Large  
Phillip L. Crowell, Jr., City Manager